

JEANNIE SHAFFER

Special Education Teacher | Early Childhood & Administrative Leader

CONTACT INFORMATION

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PROFESSIONAL PROFILE

Highly experienced and detail-oriented educator with a strong background in Special Education, Early Childhood Development (K-5), and comprehensive center Leadership/Management. Proven expertise in differentiated instruction, curriculum adaptation, and ensuring full compliance with state licensing requirements. Successfully integrated children with special needs into mainstream learning environments. Currently pursuing a Master of Arts in Early Childhood Special Education.

CORE COMPETENCIES

- **Special Education & Instruction:** Differentiated Instruction, Curriculum Adaptation, Inclusion & Problem-Solving, Specialized Educational Skills.
- **Leadership & Administration:** State Licensing & Compliance, Budgeting & Staff Management, Regulatory Paperwork & Organization, Program Development.
- **Classroom Management:** Positive Behavior Support, K-5/Early Childhood Focus, Staff/Parent Collaboration, Effective Classroom Procedures.

PROFESSIONAL EXPERIENCE

Director/Lead Teacher Learning to Fly Childcare and Early Learning Center | Ashtabula, Ohio (2014 – Present)

- Provided comprehensive educational and operational leadership for the childcare and early learning center.
- Managed all aspects of staffing, budgeting, and curriculum development.
- Ensured full compliance with all state licensing and safety requirements.
- Successfully integrated children with special needs into the learning environment, utilizing specialized educational skills.

Director Giggle Box Daycare and Early Learning Center | Perry, Ohio (2010-2013)

- Oversaw daily operations and instructional programming, maintaining high-quality learning standards.
- Handled regulatory paperwork and maintained licensing standards for the facility.

- Fostered strong, collaborative relationships with parents and staff.

Teacher and Director Burn's Kids College | *Ashtabula, Ohio (2010-2013)*

- Served dual roles managing educational planning and administrative duties, including meeting licensing requirements.

First Grade Teacher Mentor Christian School | *Mentor, Ohio (2006-2007)*

- Designed and delivered a comprehensive first-grade curriculum across all core subjects.

Substitute Teacher Ashtabula Area City Schools (2016-Present) | Conneaut City Schools (2004–2006)

- Effectively managed classroom procedures and instruction across various grade levels and subjects.

EDUCATION

Master of Arts in Early Childhood Special Education Liberty University | *Lynchburg, Virginia (August 2024 - Present)*

Bachelor of Science in Elementary Education Trinity College of Jacksonville | *Jacksonville, FL (1999 - 2003)*