

Field Experience Summary (FES) School Counseling Program Cumulative Field Experience Log

Candidate: Tracey Allen-McMasters			LU ID#: L308771238						
Field Experience Semesters (3): <i>The rows below are for hours earned in the practicum, internship 1 and internship 2 placements during enrollments in COSC 692/COCU 692 and COSC 693 Part 1 and COSC 694 Part 2. The COSC 692/COCU 692 practicum, COSC 693, and COSC 694 internships are supervised by a licensed practitioner with clinical or school counselor supervision credentials and training. Briefly describe activities that support the columns to the right (diversity, exceptionalities, collaboration, etc.) Practicum: A minimum of 100 cumulative hours must be accrued during the semester. At least 40 hours must be "direct" service hours (see below.) Internship 1: A minimum of 300 cumulative hours must be accrued during the semester. At least 120 hours must be "direct" service hours (see below.) Internship 2: A minimum of 300 cumulative hours must be accrued during the semester. At least 120 hours must be "direct" service hours (see below.)</i>									
List the Beginning & Ending Date of Practicum & Internship Placements:	Course prefix/number	Direct Hours	Indirect Hours	List Practicum and Internship Site(s) Name, City, and State for placement AND List Site Supervisor's Name for placement:	Population Served (Grade Levels)	Christian, Public, Other	Diversity	Exceptionalities	Collaboration
Practicum 08/18/24-12/13/24	COSC 692	81.95	117.25	Ben L. Smith High School 2407 S Holden Rd Greensboro, NC 27407 George Rubinstein, Site Supervisor	9-12 th graders	Public	47.6% Blk, 38.8% His, 6% Asian, 3.3% 2 or more races, 3.2% White, 0.6% Am Indian/ Alaska Nat, 0.5% Nat Haw/ Pac Islander	EC, ESL	Worked with parents, administrators, teachers, and other key stakeholders.
Internship Part 1	COSC 693	152	163	Ben L. Smith High School 2407 S Holden Rd Greensboro, NC 27407 George Rubinstein, Site Supervisor	9-12 th graders	Public	47.6% Blk, 38.8% His, 6% Asian, 3.3% 2 or more races, 3.2% White, 0.6% Am Indian/ Alaska Nat, 0.5% Nat Haw/ Pac Islander	EC, ESL	Worked with parents, administrators, teachers, and other key stakeholders.
							Worked with different races, backgrounds, and social economic statuses.		
							Title I School		

TOTAL FACE-TO-FACE SITE SUPERVISION HOURS:

14.25

In addition to group supervision hours, **Internship 1** students are required to participate in 1 hour of face-to-face supervision with their site supervisor during each week of the semester of internship 1. Required: 14 *or more* face-to-face site supervision hours.

Internship 2 358.8 (at least 300 hours)

Elementary _____ Secondary _____

TOTAL DIRECT: 126 (at least 120 hours)

TOTAL INDIRECT: 183

TOTAL HOURS: 309

TOTAL GROUP SUPERVISION HOURS: 28.3

Internship 2 students accrue a minimum of 1.5 group supervision hours each week (WebEx with Liberty course professor.) Required: 21 hours *or more* synchronized group supervision with Liberty course professor.

TOTAL FACE-TO-FACE SITE SUPERVISION HOURS: 21.5

In addition to group supervision hours, **Internship 2** students are required to participate in 1 hour of face-to-face supervision with their site supervisor during each week of the semester of internship 2. Required: 14 *or more* face-to-face site supervision hours.

Field Experience Cumulative (Practicum + Internships) Total:

TOTAL HOURS 945.55 (minimum 700 hours)

TOTAL Elementary 358.8 (minimum 100 hours out of 700 hours)

TOTAL Secondary 586.75 (minimum 100 hours out of 700 hours)

TOTAL DIRECT 359.95 (minimum 280 hours out of 700 hours)

I certify the above information is accurate to ensure I have both elementary and secondary school experience to be eligible for K-12 license/certification.

Student Signature

LU ID# 530870838

Date 5/14/2026

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Field Experience Rubric: School Counseling

Throughout the program, you need to select field experience settings, professional memberships, internship, and practicum experiences that allow you to complete the requirements on the *Field Experience Rubric* below. This rubric is **completed by you**. All rubric areas must have a minimum rating of "Required" for licensure.

SCHOOL COUNSELLING (K-12) ENDORSEMENT

CAEP	ASCA / CACREP	Setting	Recommended	Required
A1.1d,f	ASCA 3,5,6 CACREP 1,3	Christian School	Two or more field experiences in Christian school setting. The virtual field experience included in COSC 660 may count toward one experience.	Minimum of one field experience in Christian school setting. The virtual field experience included in COSC 660 may count toward one experience.
A1.1c,d,f	ASCA 3,4 CACREP 3	Public School	Two or more field experiences in public school setting.	Minimum of one field experience in public school setting.
	ASCA 3,5	Other settings		

A1.1c,d,f	CACREP 3,8	(alternative, private, charter)	Field experiences with K-12 students in more than two different school settings (alternative, private, charter).	Field experiences with K-12 students in one different school settings (alternative, private, charter). The virtual field experience included in COSC 660 may count toward one experience.
A1.1d,f	ASCA 6 CACREP 3	Cultural Diversity (ethnicity, SES, gender, language, urban, rural, etc.)	Field experiences with K-12 students who represent more than two different aspects of cultural diversity (ethnicity, race, SES, gender, language, urban, rural).	Field experiences with K-12 students who represent a minimum of two different aspects of cultural diversity (ethnicity, race, SES, gender, language, urban, rural).
A1.1c,d,f	ASCA 4 CACREP 3,7,8	Exceptionalities (learning disability, autism, emotional disturbance, intellectual disability, other health impairment, developmental delay, multiple disabilities, traumatic brain injury, etc.)	Field experiences with K-12 students who represent more than two different categories of exceptionality.	Field experiences with K-12 students who represent two different categories of exceptionality.
A1.1c,d	ASCA 3,5,6 CACREP 3,8	Grades PreK- 5/6	Field experiences include more than 100 hours in grades preK-6.	Field experiences include 100 hours in grades preK-6.
A1.1c,d	ASCA 3,5,6 CACREP 3,8	Grades 6/7-12	Field experiences include more than 100 hours in grades 7-12 setting.	Field experiences 100 hours in grades 7-12 setting.
A1.1d,f	ASCA 1,6 CACREP 2,3	Professional organizations/Professional Liability Insurance	Membership and active participation in more than one professional organization for school counselors. Active memberships ASCA is required for practicum and internships. (example memberships include ACA, state counseling/school counseling organizations, AACC, etc.)	Membership and active participation in one professional organization for school counselors. Active memberships in ASCA is required is required for practicum and internships.
A1.1c,d,f	ASCA 1,5 CACREP 3,8	Total hours for placement	Completed more than 700 hours total, including leading groups.	Completed 700 hours total, including leading groups.
A1.1c,d,f	ASCA 1,5 CACREP 3,8	Total direct hours for placement	Completed more than 280 direct hours total.	Completed 280 direct hours total.