

Field Experience Summary (FES) School Counseling Program Cumulative Field Experience Log

Candidate: Sarah DeVoe					LU ID#: L29516672				
Field Experience Semesters (3): The rows below are for hours earned in the practicum, internship 1 and internship 2 placements during enrollments in COSC 692/COUC 692 and COSC 693 Part 1 and COSC 694 Part 2. The COSC 692/COUC 692 practicum, COSC 693, and COSC 694 internships are supervised by a licensed practitioner with clinical or school counselor supervision credentials and training. <i>Briefly describe activities that support the columns to the right (diversity, exceptionalities, collaboration, etc.)</i> Practicum: A minimum of 100 cumulative hours must be accrued during the semester: At least 40 hours must be "direct" service hours (see below.) Internship 1: A minimum of 300 cumulative hours must be accrued during the semester: At least 120 hours must be "direct" service hours (see below.) Internship 2: A minimum of 300 cumulative hours must be accrued during the semester: At least 120 hours must be "direct" service hours (see below.)									
List the Beginning & Ending Date of Practicum & Internship Placements:	Course prefix/number	Direct Hours	Indirect Hours	List Practicum and Internship Site(s) Name, City, and State for placement AND List Site Supervisor's Name for placement:	Population Served (Grade Levels)	Christian, Public, Other	Diversity	Exceptionalities	Collaboration
Practicum 1/16/23-5/15/23	COSC 698	44:15	61:30	Practicum Site Thomas C. Boushall Middle School, Richmond, VA Elizabeth Atkins	Middle School 6 th -8 th Grade	Public	According to the VDOE School Profile, BMS is comprised of 44% Black and 52% Hispanic students. 38% of students are English learners, and 76% of students are economically disadvantaged.	Students with exceptionalities, including learning disabilities, ADHD, and emotional disturbance participated in individual and group counseling with myself.	I collaborated with parents, teachers, and school counselors to gain insight on students, compose academic and behavioral plans, and to determine what group topic would best suit the school's needs.
Internship Part 1 8/21/23-12/08/23	COSC 693	136:30	175:50	Internship 1 Site W.W. Gordon Elementary, Richmond VA Shannon Price	Elementary School K-5 th Grade	Public	According to the VDOE School Profile, Gordon Elementary is made up of a population of 76% white, 8% Hispanic,	Students with exceptionalities, including learning disabilities, ADHD, anxiety, and trauma participated in individual, group counseling,	I collaborated with parents regularly during monthly informative coffee chats, weekly group counseling emails, and frequent phone calls and emails regarding individual student needs. I collaborated with teachers in

							7% Black, and 5% multiple race students.	and classroom guidance lessons with myself.	selecting group topics and at weekly academic/behavioral meetings. School counselor collaboration was constant as I learned and sought guidance. I also collaborated with the community in organizing a career day.
Internship Part 2 1/15/24-5/1/24	COSC 694	134:03	176:02	Internship 2 Site Providence Elementary, Richmond VA Lauren Watts	Elementary School PreK-5 th Grade	Public	According to the VDOE school profile, Providence Elementary is made up of a population of 39.8% white, 30.3% Black, and 19.4% Hispanic students.	Students with exceptionalities, including learning disabilities, intellectual disabilities, ODD, ADHD, anxiety, and trauma, participated in individual, group counseling, and classroom guidance lessons with myself.	I collaborated mostly with administration, the student behavioral and SPED teams, and teachers in helping students individually. I collaborated and consulted with teachers and school counselors frequently in determining group and individual counseling topics.
TOTAL:		314:48	413:22						

Practicum 105:45 (at least 100 hours)
School Site 105:45 Clinical Site 0

TOTAL DIRECT: 44:15 (at least 40 hours)
TOTAL INDIRECT: 61:30
TOTAL HOURS: 105:45

TOTAL GROUP SUPERVISION HOURS: 22:30
Practicum students accrue a minimum of 1.5 group supervision hours each week (WebEx with Liberty course professor.) Required: 21 hours *or more* synchronized group supervision with Liberty course professor.

TOTAL FACE-TO-FACE SITE SUPERVISION HOURS: 11:30
In addition to group supervision hours, **practicum** students are required to participate in 1 hour of face-to-face supervision with their site supervisor during each week of the semester of practicum. Required: 10 *or more* face-to-face site supervision hours.

Internship 1 312:20 (at least 300 hours)
Elementary 312:20 Secondary 0

TOTAL DIRECT: 136:30 (at least 120 hours)
TOTAL INDIRECT: 175:50
TOTAL HOURS: 312:20

TOTAL GROUP SUPERVISION HOURS: 23:15
Internship 1 students accrue a minimum of 1.5 group supervision hours each week (WebEx with Liberty course professor.) Required: 21 hours *or more* synchronized group supervision with Liberty course professor.

TOTAL FACE-TO-FACE SITE SUPERVISION HOURS: 17:55
In addition to group supervision hours, **Internship 1** students are required to participate in 1 hour of face-to-face supervision with their site supervisor during each week of the semester of internship 1. Required: 14 *or more* face-to-face site supervision hours.

Direct Hours

Leading/Co-leading Small group Counseling/Individual Counseling
Individual Student Planning (career planning, personal planning, scheduling)
Leading/Co-leading Classroom Guidance Lessons
Assessment (when practicum student is directly interacting with the client/student to engage in the assessment.)
Large group activities that support Core School Counseling Curriculum (*examples: Red Ribbon week activities whereby you are interacting directly with students on projects, Drug Awareness assembly given to students, other programs such as peer mediation/peer mentoring whereby you train and meet with students to facilitate mediation/mentoring sessions*).

Indirect Hours

Maintaining case notes
Consultation/collaboration with stakeholders for the benefit of the client/student who is not present.
Observations of site supervisor implementing classroom guidance lessons, individual counseling, group counseling, etc.
Large group activities whereby you do not interact directly with students/clients, but only coordinate the activities. This includes planning and marketing the activity.
Other professional activities in which counselors engage on a daily basis in the practicum setting.
1 hour per week on-site supervision
1.5 hour per week Liberty Professor Supervision

Internship 2 310:05 (at least 300 hours)

Elementary 310:05 Secondary 0

TOTAL DIRECT: 134:03 (at least 120 hours)

TOTAL INDIRECT: 176:02

TOTAL HOURS: 310:05

TOTAL GROUP SUPERVISION HOURS: 26:08

Internship 2 students accrue a minimum of 1.5 group supervision hours each week (WebEx with Liberty course professor.) Required: 21 hours *or more* synchronized group supervision with Liberty course professor.

TOTAL FACE-TO-FACE SITE SUPERVISION HOURS: 19:44

In addition to group supervision hours, Internship 2 students are required to participate in 1 hour of face-to-face supervision with their site supervisor during each week of the semester of internship 2. Required: 14 *or more* face-to-face site supervision hours.

Field Experience Cumulative (Practicum + Internships) Total:

TOTAL HOURS 728:10 (minimum 700 hours)

TOTAL Elementary 622:25 (minimum 100 hours out of 700 hours)

TOTAL Secondary 105:45 (minimum 100 hours out of 700 hours)

TOTAL DIRECT 314:48 (minimum 280 hours out of 700 hours)

I certify the above information is accurate to ensure I have both elementary and secondary school experience to be eligible for K-12 license/certification.

Student Signature [Signature]

LU ID# L29516672

Date 5/5/24

Field Experience Rubric: School Counseling

Throughout the program, you need to select field experience settings, professional memberships, internship, and practicum experiences that allow you to complete the requirements on the *Field Experience Rubric* below. This rubric is completed by you. All rubric areas must have a minimum rating of "Required" for licensure.

SCHOOL COUNSELING (K-12) ENDORSEMENT

CAEP	ASCA / CACREP	Setting	Recommended	Required
A1.1d,f	ASCA 3,5,6 CACREP 1,3	Christian School	Two or more field experiences in Christian school setting. The virtual field experience included in COSC 660 may count toward one experience.	Minimum of one field experience in Christian school setting. The virtual field experience included in COSC 660 may count toward one experience.
A1.1c,d,f	ASCA 3,4 CACREP 3	Public School	Two or more field experiences in public school setting.	Minimum of one field experience in public school setting.
A1.1c,d,f	ASCA 3,5 CACREP 3,8	Other settings (alternative, private, charter)	Field experiences with K-12 students in more than two different school settings (alternative, private, charter).	Field experiences with K-12 students in one different school settings (alternative, private, charter). The virtual field experience included in COSC 660 may count toward one experience.
A1.1d,f	ASCA 6 CACREP 3	Cultural Diversity (ethnicity, SES, gender, language, urban, rural, etc.)	Field experiences with K-12 students who represent more than two different aspects of cultural diversity (ethnicity, race, SES, gender, language, urban, rural).	Field experiences with K-12 students who represent a minimum of two different aspects of cultural diversity (ethnicity, race, SES, gender, language, urban, rural).
A1.1c,d,f	ASCA 4 CACREP 3,7,8	Exceptionalities (learning disability, autism, emotional disturbance, intellectual disability, other health impairment, developmental delay, multiple disabilities, traumatic brain injury, etc.)	Field experiences with K-12 students who represent more than two different categories of exceptionality.	Field experiences with K-12 students who represent two different categories of exceptionality.
A1.1c,d	ASCA 3,5,6 CACREP 3,8	Grades PreK- 5/6	Field experiences include more than 100 hours in grades preK-6.	Field experiences include 100 hours in grades preK-6.
A1.1c,d	ASCA 3,5,6 CACREP 3,8	Grades 6/7-12	Field experiences include more than 100 hours in grades 7-12 setting.	Field experiences 100 hours in grades 7-12 setting.
A1.1d,f	ASCA 1,6 CACREP 2,3	Professional organizations/Professional Liability Insurance	Membership and active participation in more than one professional organization for school counselors. Active memberships ASCA is required for practicum and internships. (example memberships include ACA, state counseling/school counseling organizations, AACC, etc.)	Membership and active participation in one professional organization for school counselors. Active memberships in ASCA is required is required for practicum and internships.
A1.1c,d,f	ASCA 1,5 CACREP 3,8	Total hours for placement	Completed more than 700 hours total, including leading groups.	Completed 700 hours total, including leading groups.
A1.1c,d,f	ASCA 1,5 CACREP 3,8	Total direct hours for placement	Completed more than 280 direct hours total.	Completed 280 direct hours total.