

## Field Experience Summary (FES) School Counseling Program Cumulative Field Experience Log

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | <b>Candidate: Amy Sparkman</b> | <b>LU ID#: L32880171</b> |                |                                                                                                                                |                                  |                          |                                                   |                           |                                                                   |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|--------------------------|----------------|--------------------------------------------------------------------------------------------------------------------------------|----------------------------------|--------------------------|---------------------------------------------------|---------------------------|-------------------------------------------------------------------|
| <p><b>Field Experience Semesters (3):</b> <i>The rows below are for hours earned in the practicum, internship 1 and internship 2 placements during enrollments in COSC 692/COUC 692 and COSC 693 Part 1 and COSC 694 Part 2. The COSC 692/COUC 692 practicum, COSC 693, and COSC 694 internships are supervised by a licensed practitioner with clinical or school counselor supervision credentials and training. <u>Briefly</u> describe activities that support the columns to the right (diversity, exceptionalities, collaboration, etc.)</i> <b>Practicum: A minimum of 100 cumulative hours must be accrued during the semester: At least 40 hours must be “direct” service hours (see below.) Internship 1: A minimum of 300 cumulative hours must be accrued during the semester: At least 120 hours must be “direct” service hours (see below.) Internship 2: A minimum of 300 cumulative hours must be accrued during the semester: At least 120 hours must be “direct” service hours (see below.)</b></p> |                                |                          |                |                                                                                                                                |                                  |                          |                                                   |                           |                                                                   |
| List the Beginning & Ending Date of Practicum & Internship Placements:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Course prefix/number           | Direct Hours             | Indirect Hours | List Practicum and Internship Site(s) Name, City, and State for placement<br>AND<br>List Site Supervisor’s Name for placement: | Population Served (Grade Levels) | Christian, Public, Other | Diversity                                         | Exceptionalities          | Collaboration                                                     |
| <b>Practicum 5/15/23-8/18/23</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | COSC 698                       | 44:30                    | 79:30          | Franklin Academy Boynton Beach Boynton Beach, Florida 33436<br>Site Supervisor: Nicholette Dayan                               | Middle school 6-8                | Public Charter School    | Asian, African American, Haitian, Cuban, Hispanic | Gifted, ADHD, mild autism | School Admin, Teachers, School Security Guards, School Counselors |
| <b>Internship Part 1 1/16/24-5/10/24</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | COSC 693                       | 132                      | 180:95         | Somerset Academy Canyons Boynton Beach, Florida 33472<br>Site Supervisor: Stacey Smith                                         | Middle /High School 6-12         | Public Charter School    | Asian, African American, Haitian, Cuban, Hispanic | Gifted, ADHD, mild autism | School Admin, Teachers, School Security Guards, School Counselors |
| <b>Internship Part 2 8/19/24-12/13/24</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | COSC 694                       | 176:5                    | 277:25         | Oak Creek Charter School Bonita Springs, Florida 34135<br>Site Supervisor: Sean Hall                                           | Elem. School K-5                 | Public Charter School    | Asian, African American, Cuban, Hispanic          | Gifted, ADHD, mild autism | School Admin, Teachers, School Security Guards, School Counselors |
| <b>TOTAL:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                | 352:8                    | 537:5          |                                                                                                                                |                                  |                          |                                                   |                           |                                                                   |

**Practicum** \_\_\_\_\_ 124 \_\_\_\_\_ (at least 100 hours)

School Site \_\_\_\_\_ 101 \_\_\_\_\_ Clinical Site \_\_\_\_\_

**TOTAL DIRECT:** \_\_\_\_\_ 44:30 \_\_\_\_\_ (at least 40 hours)

**TOTAL INDIRECT:** \_\_\_\_\_ 79:30 \_\_\_\_\_

**TOTAL HOURS:** \_\_\_\_\_ 124 \_\_\_\_\_

**TOTAL GROUP SUPERVISION HOURS:** \_\_\_\_\_ 23 \_\_\_\_\_

**Practicum** students accrue a minimum of 1.5 group supervision hours each week (WebEx with Liberty course professor.) Required: 21 hours *or more* synchronized group supervision with Liberty course professor.

**TOTAL FACE-TO-FACE SITE SUPERVISION HOURS:** \_\_\_\_\_ 16:30 \_\_\_\_\_

In addition to group supervision hours, **practicum** students are required to participate in 1 hour of face-to-face supervision with their site supervisor during each week of the semester of practicum. Required: 10 *or more* face-to-face site supervision hours.

**Internship 1** \_\_\_\_\_ 312:95 \_\_\_\_\_ (at least 300 hours)

Elementary \_\_\_\_\_ Secondary \_\_\_\_\_ 312:95 \_\_\_\_\_

**TOTAL DIRECT:** \_\_\_\_\_ 132 \_\_\_\_\_ (at least 120 hours)

**TOTAL INDIRECT:** \_\_\_\_\_ 180:95 \_\_\_\_\_

**TOTAL HOURS:** \_\_\_\_\_ 312:95 \_\_\_\_\_

**TOTAL GROUP SUPERVISION HOURS:** \_\_\_\_\_ 22:45 \_\_\_\_\_

**Internship 1** students accrue a minimum of 1.5 group supervision hours each week (WebEx with Liberty course professor.) Required: 21 hours *or more* synchronized group supervision with Liberty course professor.

**TOTAL FACE-TO-FACE SITE SUPERVISION HOURS:** \_\_\_\_\_ 31 \_\_\_\_\_

In addition to group supervision hours, **Internship 1** students are required to participate in 1 hour of face-to-face supervision with their site supervisor during each week of the semester of internship 1. Required: 14 *or more* face-to-face site supervision hours.

### **Direct Hours**

Leading/Co-leading Small group Counseling/Individual Counseling  
Individual Student Planning (career planning, personal planning, scheduling)  
Leading/Co-leading Classroom Guidance Lessons  
Assessment (when practicum student is directly interacting with the client/student to engage in the assessment.)  
Large group activities that support Core School Counseling Curriculum  
(*examples:* Red Ribbon week activities whereby you are interacting directly with students on projects, Drug Awareness assembly given to students, other programs such as peer mediation/peer mentoring whereby you train and meet with students to facilitate mediation/mentoring sessions).

### **Indirect Hours**

Maintaining case notes  
Consultation/collaboration with stakeholders for the benefit of the client/student who is not present.  
Observations of site supervisor implementing classroom guidance lessons, individual counseling, group counseling, etc.  
Large group activities whereby you do not interact directly with students/clients, but only coordinate the activities. This includes planning and marketing the activity.  
Other professional activities in which counselors engage on a daily basis in the practicum setting.  
1 hour per week on-site supervision  
1.5 hour per week Liberty Professor Supervision

Internship 2 453:75 (at least 300 hours)  
Elementary 453:75 Secondary \_\_\_\_\_

TOTAL DIRECT: 176:5 (at least 120 hours)  
TOTAL INDIRECT: 277:25  
TOTAL HOURS: 453:75

TOTAL GROUP SUPERVISION HOURS: 24:25

Internship 2 students accrue a minimum of 1.5 group supervision hours each week (WebEx with Liberty course professor.) Required: 21 hours *or more* synchronized group supervision with Liberty course professor.

TOTAL FACE-TO-FACE SITE SUPERVISION HOURS: 16

In addition to group supervision hours, Internship 2 students are required to participate in 1 hour of face-to-face supervision with their site supervisor during each week of the semester of internship 2. Required: 14 *or more* face-to-face site supervision hours.

Field Experience Cumulative (Practicum + Internships) Total:

TOTAL HOURS 890:70 (minimum 700 hours)  
TOTAL Elementary 453:75 (minimum 100 hours out of 700 hours)  
TOTAL Secondary 436:95 (minimum 100 hours out of 700 hours)  
TOTAL DIRECT 352:8 (minimum 280 hours out of 700 hours)

I certify the above information is accurate to ensure I have both elementary and secondary school experience to be eligible for K-12 license/certification.

Student Signature

LU ID#

Date

[Signature]  
13285017  
12/13/24

### Field Experience Rubric: School Counseling

Throughout the program, you need to select field experience settings, professional memberships, internship, and practicum experiences that allow you to complete the requirements on the *Field Experience Rubric* below. This rubric is **completed by you**. All rubric areas must have a minimum rating of “Required” for licensure.

#### SCHOOL COUNSELING (K-12) ENDORSEMENT

| CAEP      | ASCA / CACREP            | Setting                                                                                                                                                                                                     | Recommended                                                                                                                                                                                                                                                                            | Required                                                                                                                                                                                                |
|-----------|--------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| A1.1d,f   | ASCA 3,5,6<br>CACREP 1,3 | Christian School                                                                                                                                                                                            | <b>Two or more</b> field experiences in Christian school setting. The virtual field experience included in <b>COSC 660 may count toward one experience.</b>                                                                                                                            | Minimum of <b>one</b> field experience in Christian school setting. The virtual field experience included in <b>COSC 660 may count toward one experience.</b>                                           |
| A1.1c,d,f | ASCA 3,4<br>CACREP 3     | Public School                                                                                                                                                                                               | <b>Two or more</b> field experiences in public school setting.                                                                                                                                                                                                                         | Minimum of <b>one</b> field experience in public school setting.                                                                                                                                        |
| A1.1c,d,f | ASCA 3,5<br>CACREP 3,8   | <b>Other settings</b><br>(alternative, private, charter)                                                                                                                                                    | Field experiences with K-12 students in <b>more than two</b> different school settings (alternative, private, charter).                                                                                                                                                                | Field experiences with K-12 students in <b>one</b> different school settings (alternative, private, charter). The virtual field experience included in <b>COSC 660 may count toward one experience.</b> |
| A1.1d,f   | ASCA 6<br>CACREP 3       | <b>Cultural Diversity</b><br>(ethnicity, SES, gender, language, urban, rural, etc.)                                                                                                                         | Field experiences with K-12 students who represent <b>more than two</b> different aspects of cultural diversity (ethnicity, race, SES, gender, language, urban, rural).                                                                                                                | Field experiences with K-12 students who represent a minimum of <b>two</b> different aspects of cultural diversity (ethnicity, race, SES, gender, language, urban, rural).                              |
| A1.1c,d,f | ASCA 4<br>CACREP 3,7,8   | <b>Exceptionalities</b><br>(learning disability, autism, emotional disturbance, intellectual disability, other health impairment, developmental delay, multiple disabilities, traumatic brain injury, etc.) | Field experiences with K-12 students who represent <b>more than two</b> different categories of exceptionality.                                                                                                                                                                        | Field experiences with K-12 students who represent <b>two</b> different categories of exceptionality.                                                                                                   |
| A1.1c,d   | ASCA 3,5,6<br>CACREP 3,8 | <b>Grades PreK- 5/6</b>                                                                                                                                                                                     | Field experiences include <b>more than 100 hours</b> in grades preK-6.                                                                                                                                                                                                                 | Field experiences include <b>100 hours</b> in grades preK-6.                                                                                                                                            |
| A1.1c,d   | ASCA 3,5,6<br>CACREP 3,8 | <b>Grades 6/7-12</b>                                                                                                                                                                                        | Field experiences include <b>more than 100 hours</b> in grades 7-12 setting.                                                                                                                                                                                                           | Field experiences <b>100 hours</b> in grades 7-12 setting.                                                                                                                                              |
| A1.1d,f   | ASCA 1,6<br>CACREP 2,3   | <b>Professional organizations/Professional Liability Insurance</b>                                                                                                                                          | Membership and <b>active</b> participation in <b>more than one</b> professional organization for school counselors. Active memberships ASCA is required for practicum and internships. (example memberships include ACA, state counseling/school counseling organizations, AACC, etc.) | Membership and <b>active</b> participation in <b>one</b> professional organization for school counselors. Active memberships in ASCA is required is required for practicum and internships.             |
| A1.1c,d,f | ASCA 1,5<br>CACREP 3,8   | <b>Total hours for placement</b>                                                                                                                                                                            | Completed <b>more than 700 hours total, including leading groups.</b>                                                                                                                                                                                                                  | Completed <b>700 hours total, including leading groups.</b>                                                                                                                                             |
| A1.1c,d,f | ASCA 1,5<br>CACREP 3,8   | <b>Total direct hours for placement</b>                                                                                                                                                                     | Completed <b>more than 280 direct hours total.</b>                                                                                                                                                                                                                                     | Completed <b>280 direct hours total.</b>                                                                                                                                                                |