Candidate: Keyana Smith | **LU ID#: L32000541**

Field Experience Semesters (3): *The rows below are for hours earned in the practicum, internship 1 and internship 2 placements during enrollments in COSC 692/COUC 692 and COSC 693 Part 1 and COSC 694 Part 2. The COSC 692/COUC 692 practicum, COSC 693, and COSC 694 internships are supervised by a licensed practitioner with clinical or school counselor supervision credentials and training. Briefly describe activities that support the columns to the right (diversity, exceptionalities, collaboration, etc.)* ***Practicum: A minimum of 100 cumulative hours*** *must be accrued during the semester:* ***At least 40 hours must be "direct" service hours (see below.)*** ***Internship 1: A minimum of 300 cumulative hours*** *must be accrued during the semester:* ***At least 120 hours must be "direct" service hours (see below.)*** ***Internship 2: A minimum of 300 cumulative hours*** *must be accrued during the semester:* ***At least 120 hours must be "direct" service hours (see below.)***

List the Beginning & Ending Date of Practicum & Internship Placements:	Course prefix/number	Direct Hours	Indirect Hours	List Practicum and Internship Site(s) Name, City, and State for placement AND List Site Supervisor's Name for placement:	Population Served (Grade Levels)	Christian, Public, Other	Diversity	Exceptionalities	Collaboration
Practicum 1/25/23-3/29/23	698	40:00	60:00	Pine Street Elementary School 500 S Pine St, Spartanburg, SC 29302 Jodi Stepp	k-5	Public	SES	Developmental delay	Small group / weekly meeting with principal
Internship Part 1 8/22/23-12/01/23	693	120:05	182:05	Pine Street Elementary School 500 S Pine St, Spartanburg, SC 29302 Jodi Stepp	k-5	Public	SES	Developmental delay	Teacher/ Parents/Individual counseling / Classroom guidance lesson
Internship Part 2 01/16/24-04/23/24	694	120:58	181:25	Clifdale Middle School 451 Heritage Hills Dr, Spartanburg, SC 29307 Joy Allen	6-8	Public	Language	Emotional disturbance	IGP/ Classroom guidance
TOTAL:		280.63	423.30						

Practicum 132:30 (at least 100 hours)
School Site √ Clinical Site _____

TOTAL DIRECT: 40 (at least 40 hours)
TOTAL INDIRECT: 60
TOTAL HOURS: 100

TOTAL GROUP SUPERVISION HOURS: 22:30
Practicum students accrue a minimum of 1.5 group supervision hours each week (WebEx with Liberty course professor.) Required: 21 hours *or more* synchronized group supervision with Liberty course professor.

TOTAL FACE-TO-FACE SITE SUPERVISION HOURS: 10:00
In addition to group supervision hours, **practicum** students are required to participate in 1 hour of face-to-face supervision with their site supervisor during each week of the semester of practicum. Required: 10 *or more* face-to-face site supervision hours.

Internship 1 340:16 (at least 300 hours)
Elementary √ Secondary _____

TOTAL DIRECT: 120:05 (at least 120 hours)
TOTAL INDIRECT: 182:05
TOTAL HOURS: 302:10

TOTAL GROUP SUPERVISION HOURS: 24:06
Internship 1 students accrue a minimum of 1.5 group supervision hours each week (WebEx with Liberty course professor.) Required: 21 hours *or more* synchronized group supervision with Liberty course professor.

TOTAL FACE-TO-FACE SITE SUPERVISION HOURS: 14:00
In addition to group supervision hours, **Internship 1** students are required to participate in 1 hour of face-to-face supervision with their site supervisor during each week of the semester of internship 1. Required: 14 *or more* face-to-face site supervision hours.

Direct Hours
Leading/Co-leading Small group Counseling/Individual Counseling
Individual Student Planning (career planning, personal planning, scheduling)
Leading/Co-leading Classroom Guidance Lessons
Assessment (when practicum student is directly interacting with the client/student to engage in the assessment.)
Large group activities that support Core School Counseling Curriculum (*examples*: Red Ribbon week activities whereby you are interacting directly with students on projects, Drug Awareness assembly given to students, other programs such as peer mediation/peer mentoring whereby you train and meet with students to facilitate mediation/mentoring sessions).

Indirect Hours
Maintaining case notes
Consultation/collaboration with stakeholders for the benefit of the client/student who is not present.
Observations of site supervisor implementing classroom guidance lessons, individual counseling, group counseling, etc.
Large group activities whereby you do not interact directly with students/clients, but only coordinate the activities. This includes planning and marketing the activity.
Other professional activities in which counselors engage on a daily basis in the practicum setting.
1 hour per week on-site supervision
1.5 hour per week Liberty Professor Supervision

Internship 2 ___340:70___ (at least 300 hours)
Elementary _____ Secondary __√____

TOTAL DIRECT: ____120:58____ (at least 120 hours)
TOTAL INDIRECT: ____181:25____
TOTAL HOURS: ____301:83____

TOTAL GROUP SUPERVISION HOURS: _____23:87_____
Internship 2 students accrue a minimum of 1.5 group supervision hours each week (WebEx with Liberty course professor.) Required: 21 hours *or more* synchronized group supervision with Liberty course professor.

TOTAL FACE-TO-FACE SITE SUPERVISION HOURS: ____15____
In addition to group supervision hours, **Internship 2** students are required to participate in 1 hour of face-to-face supervision with their site supervisor during each week of the semester of internship 2. Required: 14 *or more* face-to-face site supervision hours.

Field Experience Cumulative (Practicum + Internships) Total:

TOTAL HOURS __703:93___ **(minimum 700 hours)**
TOTAL Elementary __402:10__ **(minimum 100 hours out of 700 hours)**
TOTAL Secondary __301:83___ **(minimum 100 hours out of 700 hours)**
TOTAL DIRECT ___280:63___ **(minimum 280 hours out of 700 hours)**

I certify the above information is accurate to ensure I have both elementary and secondary school experience to be eligible for K-12 license/certification.

Student Signature Kayanee Smith
LU ID# L32000541
Date 05/08/2024

Field Experience Summary (FES) School Counseling Program Cumulative Field Experience Log

Field Experience Rubric: School Counseling

Throughout the program, you need to select field experience settings, professional memberships, internship, and practicum experiences that allow you to complete the requirements on the ***Field Experience Rubric*** below. This rubric is **completed by <u>you</u>**. All rubric areas must have a minimum rating of "Required" for licensure.

SCHOOL COUNSELING (K-12) ENDORSEMENT

CAEP	ASCA / CACREP	Setting	Recommended	Required
A1.1d,f	**ASCA 3,5,6 CACREP 1,3**	**Christian School**	**Two or more** field experiences in Christian school setting. The virtual field experience included in **COSC 660 may count toward one experience.**	Minimum of **one** field experience in Christian school setting. The virtual field experience included in **COSC 660 may count toward one experience.**
A1.1c,d,f	**ASCA 3,4 CACREP 3**	**Public School**	**Two or more** field experiences in public school setting.	Minimum of **one** field experience in public school setting.
A1.1c,d,f	**ASCA 3,5 CACREP 3,8**	**Other settings** (alternative, private, charter)	Field experiences with K-12 students in **more than two** different school settings (alternative, private, charter).	Field experiences with K-12 students in **one** different school settings (alternative, private, charter). The virtual field experience included in **COSC660 may count toward one experience.**
A1.1d,f	**ASCA 6 CACREP 3**	**Cultural Diversity** (ethnicity, SES, gender, language, urban, rural, etc.)	Field experiences with K-12 students who represent **more than two** different aspects ofcultural diversity (ethnicity,race, SES, gender, language, urban, rural).	Field experiences with K-12students who represent a minimum of **two** different aspects of cultural diversity (ethnicity, race, SES, gender, language, urban, rural).
A1.1c,d,f	**ASCA 4 CACREP 3,7,8**	**Exceptionalities** (learning disability, autism, emotional disturbance, intellectual disability, other health impairment, developmental delay, multiple disabilities, traumatic brain injury, etc.)	Field experiences with K-12 students who represent **more than two** different categoriesof exceptionality.	Field experiences with K-12students who represent **two** different categories of exceptionality.
A1.1c,d	**ASCA 3,5,6 CACREP 3,8**	**Grades PreK- 5/6**	Field experiences include**more than 100 hours** in grades preK-6.	Field experiences include **100 hours** in grades preK-6.
A1.1c,d	**ASCA 3,5,6 CACREP 3,8**	**Grades 6/7-12**	Field experiences include **more than 100 hours** in grades 7-12 setting.	Field experiences **100 hours** in grades 7-12 setting.
A1.1d,f	**ASCA 1,6 CACREP 2,3**	**Professional organizations/Professional Liability Insurance**	Membership and **active** participation in **more than one** professional organization for school counselors. Active memberships ASCA is required for practicum and internships. (example memberships include ACA, state counseling/school counseling organizations, AACC, etc.)	Membership and **active** participation in **one** professional organization for school counselors. Active memberships in ASCA is required is required for practicum and internships.
A1.1c,d,f	**ASCA 1,5 CACREP 3,8**	**Total hours for placement**	Completed ***more than* 700 hours total, including leading groups.**	Completed **700 hours total, including leading groups.**
A1.1c,d,f	**ASCA 1,5 CACREP 3,8**	**Total direct hours for placement**	Completed ***more than* 280 direct hours total.**	Completed **280 direct hours total.**

Revised Fall 2023

Field Experience Rubric: School Counseling

Throughout the program, you need to select field experience settings, professional memberships, internship, and practicum experiences that allow you to complete the requirements on the ***Field Experience Rubric*** below. This rubric is **completed by <u>you</u>**. All rubric areas must have a minimum rating of "Acceptable" for licensure recommendation. One-year membership is required in a professional association for your endorsement area (e.g., ASCA, state and local school counseling organizations).

		Candidate: Keyana Smith L32000541				Date: 05/08/2024	
VDOE	**CACREP**	**PLO**	**Setting**	**2 = Target Full credit**	**1 = Acceptable Partial credit**	**0 = Unacceptable Returned/No credit**	**Rating**
SC-3	IIB1, IIG2a-f, SCA6, IIG3, IIG3c, IIG4d, IIG5, IIG6, IIG7, IIG7f, IIG8f, SCD3, SCE1, SCE3, SCE4, SCF1, SCF3, SCH1	ADV-A 1-2 ADV-B 3-10 ADV-C 11-14	**Christian School**	**Two or more** field experiences in Christian school setting. The virtual field experience included in **COSC 660 may count toward one experience.**	Minimum of **one** field experience in Christian school setting. The virtual field experience included in **COSC 660 may count toward one experience.**	**NO** field experience in Christian school setting. The virtual field experience included in **COSC 660 may count toward one experience.**	1
SC-3	IIB1, IIG2a-f, SCA6, IIG3, IIG3c, IIG4d, IIG5, IIG6, IIG7, IIG7f, IIG8f, SCD3, SCE1, SCE3, SCE4, SCF1, SCF3, SCH1	ADV-A 1-2 ADV-B 3-10 ADV-C 11-14	**Public School**	**Two or more** field experiences in public school setting.	Minimum of **one** field experience in public school setting.	**NO** field experience in public school setting.	2
SC-3	IIB1, IIG2a-f, SCA6, IIG3, IIG3c, IIG4d, IIG5, IIG6, IIG7, IIG7f, IIG8f, SCD3, SCE1, SCE3, SCE4, SCF1, SCF3, SCH1	ADV-A 1-2 ADV-B 4-10 ADV-C 11-14	**Other settings** (alternative, private, charter, classical, etc.)	Field experiences with K-12 students in **more than two** different school settings (alternative, private, charter, classical, other).	Field experiences with K-12 students in **one** different school settings (alternative, private, charter, classical, other).	Field experiences with K-12 students in **fewer than two** different school settings (alternative, private, charter, classical, other).	1
SC-3	IIB1, IIG2a-f, SCA6, IIG3, IIG3c, IIG4d, IIG5, IIG6, IIG7, IIG7f, IIG8f, SCD3, SCE1, SCE3, SCE4, SCF1, SCF3, SCH1	ADV-A 1-2 ADV-B 3-10 ADV-C 11-14	**Cultural Diversity** (ethnicity, race, SES, gender, language, urban, rural).	Field experiences with K-12 students who represent **more than two** different aspects of cultural diversity (ethnicity, race, SES, gender, language, urban, rural).	Field experiences with K-12 students who represent a minimum of **two** different aspects of cultural diversity (ethnicity, race, SES, gender, language, urban, rural).	Field experiences with K-12 students who represent a **fewer than two** different aspects of cultural diversity (ethnicity, race, SES, gender, language, urban, rural).	1

SC- 3	IIB1, IIG2a-f, SCA6, IIG3, IIG3c, IIG4d, IIG5, IIG6, IIG7, IIG7f, IIG8f, SCD3, SCE1, SCE3, SCE4, SCF1, SCF3, SCH1	ADV-A 1-2 ADV-B 3-10 ADV-C 11-14	**Exceptionalities** (MR, ED, LD, gifted, other)	Field experiences with K-12 students who represent **more than two** different categories of exceptionality (ID, ED, SLD, gifted, other).	Field experiences with K-12 students who represent **two** different categories of exceptionality (ID, ED, SLD, gifted, other).	Field experiences with K-12 students who represent **fewer than two** different categories of exceptionality (ID, ED, SLD, gifted, other).	1
SC - 1	IIG1b, SCM1, SCM7	ADV-A 1-2 ADV-B 3-4, 8-10 ADV-C 11-14	**Collaboration** (colleagues/specialists, families, community resources)	Field experiences include collaboration with **more than three** of the following: (colleagues/specialists, families, community resources).	Field experiences include collaboration with all **three** of the following: colleagues/specialists, families, community resources).	Field experiences include collaboration with **fewer than three** of the following: colleagues/specialists, families, community resources.	2
SC- 3	IIG1b, IIG1c, IIG1h, IIG1i, IIG1j, IIG2a-c, IIG2e-f, IIG3a-h, IIG5a-g, IIG6a-e, IIG7b, IIG7f, IIG7g, SCB1-2, SCD1-5, SCF1-4, SCG1-5, SCJ1-3, SCL1-3, SCN1-5, SCO1-2	ADV-A 1-2 ADV-B 3-10 ADV-C 11-14	**Grades PreK-5**	Field experiences include **more than 100 hours** in grades preK-6.	Field experiences include **100 hours** in grades preK-6.	Field experiences include **fewer than 100 hours** in grades preK-6.	2
SC- 3	IIG1b, IIG1c, IIG1h, IIG1i, IIG1j, IIG2a-c, IIG2e-f, IIG3a-h, IIG5a-g, IIG6a-e, IIG7b, IIG7f, IIG7g, SCB1-2, SCD1-5, SCF1-4, SCG1-5, SCJ1-3, SCL1-3, SCN1-5, SCO1-2	ADV-A 1-2 ADV-B 3-10 ADV-C 11-14	**Grades 6-12**	Field experiences include **more than 100 hours** in grades 7-12 setting.	Field experiences **100 hours** in grades 7-12 setting.	Field experiences include **fewer than 100 hours** in grades 7-12 setting.	2
SC- 9	IS	ADV-A 1-2 ADV-C 13-14	**Professional organizations/Professional Liability Insurance**	Membership and **active** participation in **more than one** professional organization for school counselors. Active memberships in ACA or ASCA is required for practicum and membership is ASCA required for internship.			2
	IIIG	ADV-A 1-2 ADV-B 3-10 ADV-C 11-14	**Total hours for placement**	Completed ***more than* 700 hours total, including leading groups.**	Completed **700 hours total, including leading groups.**	Did not complete at least **700 hours total.** Completing at least 700 hours is required to complete the program.	2
	IIIG1	ADV-A 1-2 ADV-B 3-10 ADV-C 11-14	**Total direct hours for placement**	Completed ***more than* 280 direct hours total.**	Completed **280 direct hours total.**	Did not complete more than **280 direct hours total.** Completing at least 280 hours is required to complete the program.	2